Access You Exam Information

Exams Assist - Powered by SchoolWorkSpace | For Parents and Pupils

Before you start: use the email address held by your school.
Parents: use the email you gave the school. Pupils: use your school-registered email.

1 Open the SchoolWorkSpace Portal

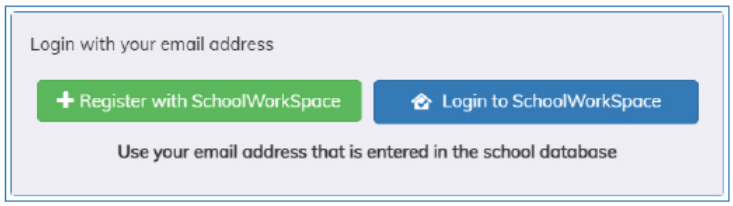
Visit the website or scan the QR code to access your exam information:

schoolworkspace.co.uk

Scan to open

2 Select Login / Register

Choose **Register with SchoolWorkSpace** if you are new.
Already registered? Choose **Login to SchoolWorkSpace**.



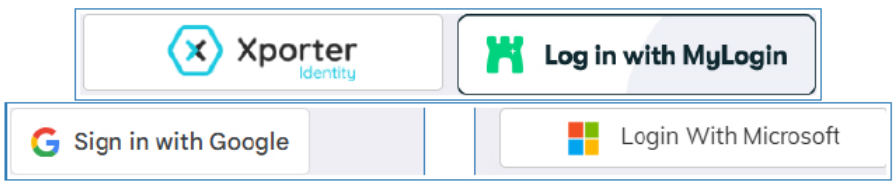
3 Enter your details

First time: enter your school-registered email address. Enter the **6-digit code** sent to your email, then create and confirm your password.

Returning users: enter your registered email address and password.
Forgotten your password? Select **Forgot Password** on the login screen.

4 Prefer another login method?

You can use **Google** or **Microsoft** if the account email matches the school's record.
Use **Xporter Identity** or **MyLogin** if your school uses that service.



Tip – Add the portal to your home screen
iPhone/iPad: open in Safari → Share → Add to Home Screen.
Android: open in Chrome → three-dot menu → Add to Home screen.
This creates a website shortcut. You may still need to log in.

Need help? Check your junk/spam folder if the verification email has not arrived.
If your email is not recognised, or you cannot access Exams Assist after logging in, contact your school so they can check your email address and access permissions.

What Can I See in the Portal?

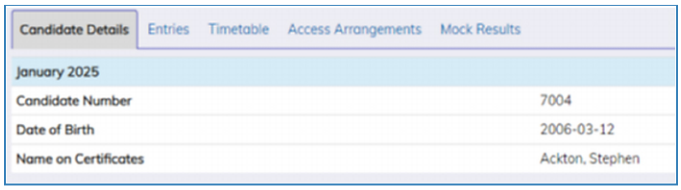
Your exam details, entries, timetable and arrangements

Once logged in, open **Exams**. Items visible to candidates and parents are based on what the Centre has agreed to show. Screenshots below are examples.

1 Exams - Candidate Details

Check your **Candidate Number**, **Date of Birth** and **Name on Certificate**.

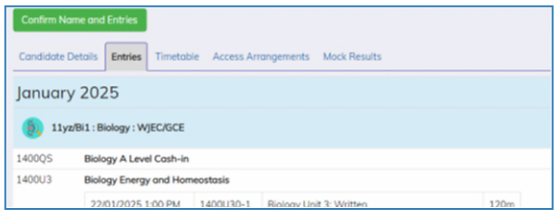
If anything is incorrect, contact your school or college to have it updated.



2 Entries

View your **External Exam Entries**.

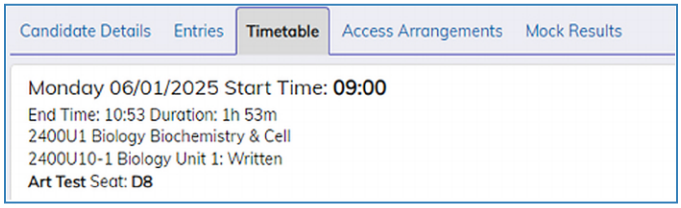
If asked by your school or college, check your details and entries, then select **Confirm Name and Entries**.



3 Timetable

See upcoming **Mock and External Exams**, including the date, time, room and seat allocation per exam. These will appear in date order.

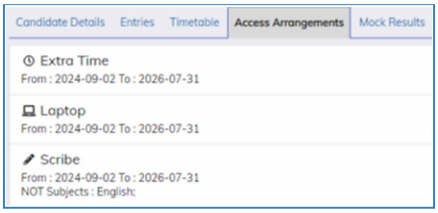
Oral exams, Practicals and Coursework deadlines may also appear if scheduled.



4 Access Arrangements

View the arrangements recorded for you, such as **Extra Time, a Reader or a Laptop**.

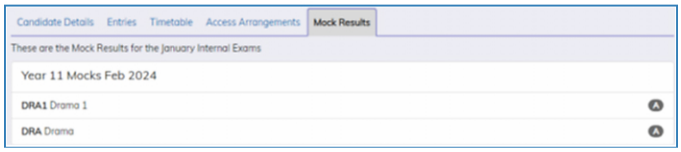
Check the dates and any subject exclusions. Contact your school if anything is missing.



5 Mock Results / Non-Exam Assessment

View **Mock Results** and **Non-Exam Assessment** information recorded in Exams Assist.

Note - These tabs will not appear if no data is contained in Exams Assist.



What Can I See in the Portal?

Your exam details, entries, timetable and arrangements

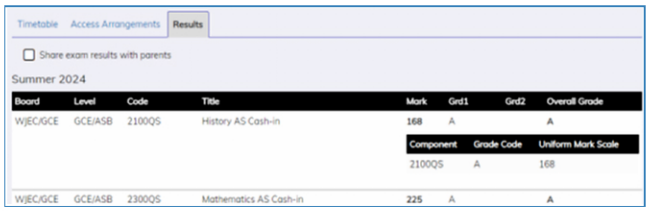
Results and post-results options appear when your school or college makes them available.
Contact your Exams Office for help with requests, costs and deadlines.

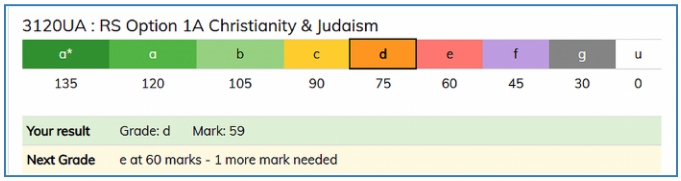
6 Results and Grade Boundaries

View your **External Exam Results** once released.

Where enabled, select **Grade Boundaries** to see the marks required for each grade and how your mark compares.

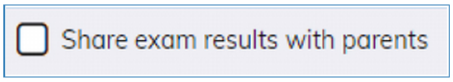
The information shown depends on the qualification and data available.





7 Sharing Results with Parents

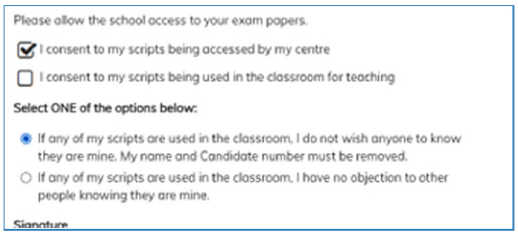
Results are visible to the **candidate by default**. Candidates can select **Share exam results with Parents** to allow Parents to view them.



8 Access to Scripts

Where offered, give consent for your school or college to access your exam scripts or marked papers.

Read the options carefully, provide your signature and select **Save**. Scripts may be available to view in the portal if shared by your Centre.



9 Review of Marking

Where enabled, request a review through the portal. Check the paper, service and fee, then complete the required details and consent.

Read the declaration carefully: your mark or grade may go down, go up or stay the same.

Follow your school's instructions and deadlines.

