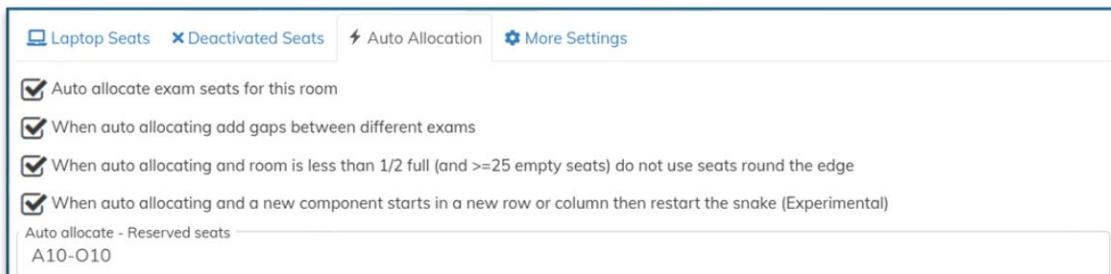


SchoolWorkSpace - What's New January 2026

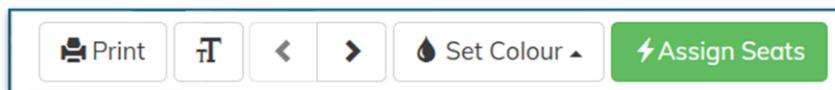
Feature 1 – Room Settings.

A new **Auto Allocation** subtab has been added to **Room Settings**. All settings related to automatically allocating candidates to seats in exam rooms can be found here.



Feature 2 – Assign Seats Button.

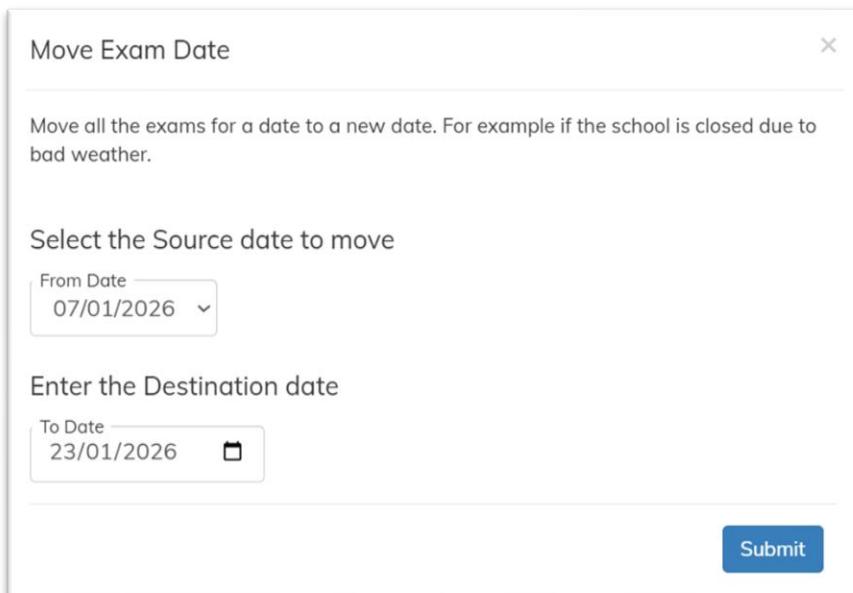
An **Assign Seats** button is now available when a room is selected for seating. This allows the Centre to automatically assign candidates to seats and then make manual adjustments using the **Edit** button if required.



Feature 3 – Move Exams due to a School Closure.

The Centre can now move an entire day of exams in the event of a school closure. To use this feature, go to **Timetable and Seating | Actions | Move Exams to a New Date**.

Select the **source date** to be moved, enter the **new exam date**, then select **Submit**.



Move Exam Date

Move all the exams for a date to a new date. For example if the school is closed due to bad weather.

Select the Source date to move

From Date
07/01/2026

Enter the Destination date

To Date
23/01/2026

Submit

Feature 4 - New Auto Seating Option - Component, Duration then CandNo

Assign Seats to 1 Seating Plans

Options

- Do not assign seats
- Assign Seats - By Duration, Component then CandNo
- Assign Seats - Component then CandNo
- Assign Seats - Component, Duration then CandNo
- Assign Seats - Reg Group then Name
- Assign Seats - By Duration, Component, Teaching Set then Name

Help

When Auto Seating Candidates, a new option has been made available – Seat by Component, Duration then Candidate Number. When selected, the candidates will be sat by component, however the Extra Time candidates will be seated first followed by the other candidates based on the Candidate Number. Any Candidates that require a laptop will be assigned to a laptop seat.

I4	1092	3310U40-1	3310U40-1	3310U40-1	3310U40-1	M4	3310U60-1	3310U60-1	3310U60-1	3310U60-1	J1
I4	1066	Luli Hjwang	K4	1091	Joshua McKenzie	L4	Ainsley Ryland	N4	1020	Winston Burrows	S
I3	1052	Mariam Ganim	I3	1070	Matilda Igden	K3	Ethan Mattson	L3	1129	Izzie Selby	M3
I2	1045	Alin Fara	I2	1073	Gabrielle Jefferson	K2	1089	L2	1137	Manan Sunder	M2
I1	1003	Brianna Adams	J1	1076	Kyan Johnson	K1	1079	L1	1150	Kimberley Watts	M1

Feature 5 – New Manual Seating for setting No snake sort order for selected Seats.

Set Assign Order (No Snake)

Assign Seats

1300U30-1

3310U20-1

3310U40-1

3310U60-1

With AA Icon to selected empty seat

by columns starting top left

by columns starting top right

by columns starting bottom left

by columns starting bottom right

by rows starting top left

by rows starting top right

by rows starting bottom left

by rows starting bottom right

When manually seating candidates for mock exams, the Centre can assign candidates to selected seats by resetting the seating order so it is **not snaked**.

This allows the room's default snake order to remain in place for **external exams**, while being temporarily overridden for **mock exams** when seating a room manually.

Feature 6 – Invigilator Availability Overview - Now Supports a 3 Session Day

The **Invigilators Availability Overview** has been updated to support a **three-session day**. Previously, the overview by date or across all dates displayed availability for **AM and PM sessions only**. This has now been extended to support Centres that operate a **three-session day for mock exams**.

Name	6/1 EM	6/1 MM	6/1 PM	7/1 EM	7/1 MM	7/1 PM	8/1 EM	8/1 MM	8/1 PM
Arthur Revill	✓	✓	✗	✗	✗	✗	✗	✗	✗
Clark Kent	✗	✗	✗	✗	✗	✗	✓	✓	✗

Feature 7 – Multi-Select Seated Candidates

Once candidates have been seated, when a plan is edited, Centre's can now multiselect a group of these candidates, by selecting a seat and then double clicking on the opposite seat.

Once selected, candidates can be:

- **Moved as a group** by dragging and dropping them into empty seats.
- **Removed** from the plan using the **red X**.
- **Pinned or unpinned** together, depending on their current pin status.



Feature 8 – Deselecting AA Used/Not Used

If the Centre has accidentally marked an **Access Arrangement** as **Used** or **Not Used**, hold **Shift** and click the selected option to deselect it. This will clear the selection.

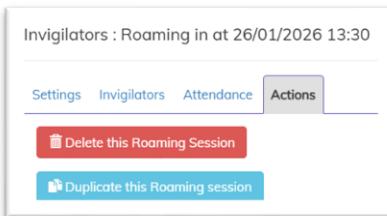
Feature 9 – New Data item for ISAMS – Address

ISAMS Centres can enable Exams Assist to import Candidates and Parental Home Address using the ISAMS API.

Feature 10 - New option in for candidate portal

Added the ability to hide the component details in the exam entries. Navigate to the Overview Tab | Edit Season | Details Tab and select Hide the Component Details in the Exam Entries.

Feature 11 - Duplicate roaming session function



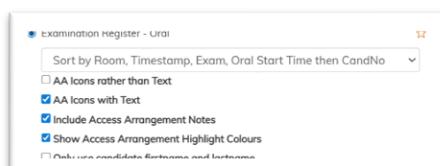
Added the ability to duplicate a roaming session in the Schedule Tab. Once a Roaming Session has been created, the Centre can edit this session, then in the Actions Tab select Duplicate this Roaming Season.

Feature 12 - Candidate Portal - Not display the component details in the Exam Entries

The Centre can now choose to **hide component details** in the **Entries** tab of the **Candidates Portal**. When enabled, candidates will see **element-level information only**, and the **date and session details of individual exam components** will not be displayed.

New/Updated Reports

Examination Register - Oral



A new Exam Register has been created to display the start time for each Candidate for their Oral Exam.

Date: 02/03/2026 **Start Time:** 09:00 **Duration:** 1h 0m **Candidates:** 21

Season: Summer Exams Season 2026 **Room:** Music Office

3800UA0-1 : French Unit 1 Higher: Speaking

Start Time	Cand No	Name	Present	Access Arrangements
09:00	1006	Josef Andrews		
09:00	1014	Hugo Bennison		
09:15	1042	Reggie Emptage		
09:15	1056	Marcin Golaszewski		

Statement of Entries

The Centre can now print **Statements of Entries** for individual or multiple candidates directly from **Exams Assist**. To access this report, navigate to the **Candidates** tab, select the required candidates — or choose **Select All** — then select **Selected** → **Print Selected** → **Statement of Entries**.